

# Seamless Summer (SSO)

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Child Nutrition  
Programs  
February 2024



OKLAHOMA  
Education



# Seamless Summer Program

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- SSO is an extension of the National School Lunch (NSLP) & Breakfast program (SBP)
- SSO follows the School Lunch and Breakfast Meal Patterns
- Rates are the same as NSLP and SBP
  - Use current rates until June 30<sup>th</sup>
  - New rates will start in July
    - We release these as soon as we get them
- Only two meals per day can be claimed (i.e. breakfast/lunch, lunch/snack, breakfast/supper, breakfast/snack. *You cannot do lunch/supper*)

# Application in CARS

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- Fill out the SSO Application in CARS.
  - It is located in the Application Checklist
  - Meals cannot be claimed until application is approved
  - Contact OSDE to unlock SSO application
- Complete an SSO application for each *eating* site
  - **Field Trip days:** will be entered in the Comments box #7
  - If meal-times cannot be added in #9, add the information in the Comments box #7
- **SSO Application Deadline is May 15, 2024**

# SSO Eligibility

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- The eating site must be at least 50% Free & Reduced to participate
  - The 2023 low-income report is located in Other Documents
  - If you are in the 40% range, and you want to participate in SSO, contact our office and we will look it up on the area mapper to see if you qualify that way
- Once approved, **ALL children eat for free**

# Types of Sites for SSO

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- **Open Site**

- All children who receive a meal can be claimed regardless if they are or not enrolled at the district
- Children aged 18 and under can participate

- **Closed Enrolled Site**

- Only children enrolled at the district can receive a meal

# MEAL COUNTING AND CLAIMING

# Meal-Counting and-Claiming: Point of Service

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- ***A point in the food service operation where determination can accurately be made that a child received a reimbursable meal***
- If at end of the line or the beginning of the line;  
At some point, a meal can be determined to meet meal pattern requirements
  - A computer system
  - Check off a student roster

***Counts must be done DAILY and at the Point of Service!***

# Meal-Counting and-Claiming: Point of Service

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- **The district *SHOULD* be using their computerized point of service system**
  - It guarantees the district is claiming one meal per child
  - Accountability
  - Allergy issues are flagged while using a computer systems
  - **Open site:** for kids who are not enrolled and eating at the site, a sign-in sheet is suggested



# Meal-Counting and-Claiming: **UNALLOWABLE** Point of Service

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- Teacher count before the meal is served
- Any list generated in the classroom
- Attendance records
- Students signing a roster with no supervision
- Tray counts
- Tally sheets
- Using a food item taken by students to determine meal counts

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**STUDENTS CANNOT BE  
FORCED TO TAKE A TRAY!**

# Field Trips

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## Sending meals on field trips:

- It is allowed
- **Offer vs Serve** cannot be done with boxed meals
- All meal components in their full quantity must be sent
- Make sure you have an adequate way to ensure each child received one meal
  - Using a student roster
- Ensure field trip staff knows the process: how to have an adequate point of service for children eating, what to do with leftovers, what items are required to be served, etc.
  - ***Water is not a component***
- Field Trip dates must be listed in the online application in the comments box #7

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# Non-Congregate Meal Service

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- **Non-congregate is not allowed**
- Disregard anything relating to non-congregate on the SSO application

# Record Keeping

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All forms **must** be maintained  
**DAILY**, by month, for each  
site

**Having NO paperwork can  
result in an overclaim**

# MONITORING

# SSO Monitoring

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- The district ***MUST*** monitor ALL SSO sites each year within the first 3 weeks of operation
  - This is conducted at every site operating on SSO
- Date of monitor review is to be listed in the SSO application for each site

# SSO Monitoring (cont.)

OKLAHOMA STATE DEPARTMENT OF EDUCATION  
CHILD NUTRITION PROGRAMS  
SEAMLESS SUMMER OPTION (SSO)

SITE REVIEW FORM (SELF-PREPARATION PROGRAMS)  
(Conducted Within the Third Week of SSO Operations)

Sponsor: \_\_\_\_\_ Site: \_\_\_\_\_

Site Contact: \_\_\_\_\_

Site Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Date of Review: \_\_\_\_\_

Type of Meal Service Reviewed: \_\_\_\_\_

Day of Visit	Breakfast	Snack	Lunch	Snack	Supper
Number of meals prepared					
Time meals were served					
Number first meals served to children					
Number meals served to program adults					
Number meals served to nonprogram adults					
Number meals left over					

YES

NO

EXPLAIN ANY NO ANSWERS BELOW

☐☐

1. Are meals served as a unit?

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2. Do meals meet the menu as planned?

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3. Do meals meet the meal pattern requirements?



# ADDITIONAL INFORMATION

# Production Records

- Production Records and all other records for the program are required and **MUST** be maintained at all times

EXAMPLE  
Food Production Record

Page \_\_\_ of \_\_\_

Site Name: Modine PS Date: 10/14/XX

Meal Type	Break-fast	<input type="checkbox"/>	Offer versus Serve	Yes	<input checked="" type="checkbox"/>	Grades Participating	2-12
	Lunch	<input checked="" type="checkbox"/>		No	<input type="checkbox"/>		

Meals Served	
Grade	Actual Number Served
Pre-K	23
K-8	241
9-12	168
Adult Meals	21
Contract Meals	0

A Menu or Food Item Used and From	B Recipe # or Product Brand and CN Label #	C Total Quantity of All Food Prepared	D Meal Con- tribu- tion*	E Time and Temp 1	F Time and Temp 2	G Grade Group: <u>K-8</u>		H Grade Group: <u>9-12</u>		I Grade Group: _____		PRE-K CACFP Meal Patterns		J À La Carte, Adults, Contract Meals	K Leftovers/ Comments
						Planned # Reimbursable Meals for Students: <u>250</u>		Planned # Reimbursable Meals for Students: <u>175</u>		Planned # Reimbursable Meals for Students: _____		Planned # Reimbursable Meals for Students: <u>25</u>			
						Planned Serving Size**	Planned # Servings (Including Planned Seconds)	Planned Serving Size**	Planned # Servings (Including Planned Seconds)	Planned Serving Size**	Planned # Servings (Including Planned Seconds)	Planned Serving Size**	Planned # Servings (Including Planned Seconds)		
Spaghetti & Meat	USDA Modine #12	475				1 cup	250	1 cup	175			1 cup	25	25	30 servings leftover
Ground Beef (raw) 85/15	USDA Foods	55 lbs	MT												
Ground Pork (raw) 85/25		29 lbs	MT												
WW Spaghetti Noodles	Noodl-O's	30 lbs	G												
Tomato Puree	USDA Foods	47.5 lbs	ROV												
Carrots, shredded	Red Carrot Company	12 lbs	ROV												

# Claiming

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- Make sure you select SSO when claiming SSO meals
- **In the month of May, you will submit 2 claims**
  - **One for NSLP and one for SSO**
    - **NSLP Claim:** Claim through the last day of the regular school year
    - **SSO Claim:** Claim from the first day of the Summer Program through the end of May

# Claiming for July 2024

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**If you are claiming meals on SSO in July 2024, we cannot pay the claim until you complete your FY2025 application, and it is approved by the State Agency**

# OCAS Coding For SSO/NSLP

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- SSO Lunch/ASSP (After School Snack)
  - **Project Code 763**
- SSO Breakfast
  - **Project Code 764**

# SSO State Agency Review

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**If you received an Administrative Review in 2023-2024, the district will also receive a Seamless Summer (SSO) review this summer**

# SSO Contact Information

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► **Call State Office with questions  
405-521-3327 or email:**

- Karen Davis at [Karen.Davis@sde.ok.gov](mailto:Karen.Davis@sde.ok.gov)
- Rhonda Stevenson at [Rhonda.Stevenson@sde.ok.gov](mailto:Rhonda.Stevenson@sde.ok.gov)
- Becky Gray at [Becky.Gray@sde.ok.gov](mailto:Becky.Gray@sde.ok.gov)

**QUESTIONS  
or  
COMMENTS?**

**THANK YOU!**



# **COMPARISON OF PROGRAMS - SUMMER FOOD SERVICE PROGRAM (SFSP) VERSUS SEAMLESS SUMMER FEEDING WAIVER**

<b>TOPIC</b>	<b>SFSP (Workshop Registration Due January)</b>	<b>SEAMLESS SUMMER OPTION (Application Due by May 15)</b>
<b>Agreement</b>	<ul style="list-style-type: none"> <li>• Agreement taken with the State Department of Education</li> </ul>	<ul style="list-style-type: none"> <li>• Agreement remains with State Department of Education</li> </ul>
<b>Duration of Approval</b>	<ul style="list-style-type: none"> <li>• Per state agreement and application requirement</li> </ul>	<ul style="list-style-type: none"> <li>• Same as SFSP</li> </ul>
<b>Eligible Sponsors</b>	<ul style="list-style-type: none"> <li>• Schools/SFAs</li> <li>• Local government agencies</li> <li>• Private nonprofit organizations</li> <li>• Universities or colleges</li> <li>• Community or faith-based organizations</li> </ul>	<ul style="list-style-type: none"> <li>• Schools/SFAs</li> </ul>
<b>Types of Meals</b>	<ul style="list-style-type: none"> <li>• Breakfast</li> <li>• Lunch/supper</li> <li>• Snack (supplement)</li> </ul>	<ul style="list-style-type: none"> <li>• Same as SFSP</li> </ul>
<b>Maximum Number of Meals</b>	<ul style="list-style-type: none"> <li>• Two</li> <li>• Any combination except lunch and supper</li> <li>• Three meals for residential camps and migrant sites</li> </ul>	<ul style="list-style-type: none"> <li>• Same as SFSP, except no residential camps</li> </ul>
<b>Commodities</b>	<ul style="list-style-type: none"> <li>• SFSP rate for each lunch or supper</li> <li>• May receive bonus commodities</li> </ul>	<ul style="list-style-type: none"> <li>• NSLP rate for lunch or supper</li> <li>• May receive bonus commodities</li> </ul>
<b>Reimbursement Rates</b>	<ul style="list-style-type: none"> <li>• SFSP Operating and Administrative Rates apply (these are higher rates than the National School Lunch Program [NSLP]/School Breakfast Program [SBP]/After-School Snack Program [ASSP])</li> </ul>	<ul style="list-style-type: none"> <li>• NSLP, SBP, and ASSP rates apply ) these are lower rates than SFSP</li> </ul>
<b>Monitoring Required by School Food Authority (SFA)</b>	<ul style="list-style-type: none"> <li>• Required to perform preoperational visits before a site operates the summer program</li> <li>• Must visit all sites once during first week of operation (waived for experienced Sponsors that are SFA's)</li> <li>• Must review once during first four weeks of operation and then monitor at a REASONABLE level.</li> </ul>	<ul style="list-style-type: none"> <li>• Annual review of meal counting, claiming, and meal pattern compliance within three weeks of start of operations</li> </ul>

## COMPARISON OF PROGRAMS - SUMMER FOOD SERVICE PROGRAM (SFSP) VERSUS SEAMLESS SUMMER FEEDING WAIVER

TOPIC	SFSP (Workshop Registration Due January)	SEAMLESS SUMMER OPTION (Application Due by May 15)
<b>Monitoring Required by State</b>	<ul style="list-style-type: none"> <li>• Subject to review by State at least once every 3 years.</li> </ul>	<ul style="list-style-type: none"> <li>• Administration Review (AR) every 5 years.</li> <li>• At least one seamless site must be included in a AR of an SFA.</li> </ul>
<b>Type of Sites and How Eligibility is Determined</b>	<p><i>Open or Restricted-Open</i> - Based on 50 percent Free/Reduce-Price (F/R) enrollment of the attendance area of a school or census block-group data.</p> <p><i>Closed Enrolled</i> - 50 percent of children enrolled in needy or noneedy areas and are eligible for F/RP benefits.</p> <p><i>Residential Camps</i> - Only meals for children who qualify for F/RP benefits are reimbursed.</p>	<p><i>Open or Restricted-Open</i> - Same as SFSP</p> <p><i>Closed Enrolled</i> - Same eligibility criteria, except that must be located in noneedy areas only.</p> <p><i>Residential Camps</i> - Not eligible</p>
<b>Meal Pattern</b>	<ul style="list-style-type: none"> <li>• May use SFSP or NSLP/SBP/ASSP menu-planning approach</li> </ul>	<ul style="list-style-type: none"> <li>• Must use NSLP/SBP meal pattern requirements</li> </ul>
<b>Eligible Participants</b>	<ul style="list-style-type: none"> <li>• Children in low-income areas 18 years or younger, a person 21 years or older who meets the state definition of having a physical or mental disability.</li> </ul>	<ul style="list-style-type: none"> <li>• Same as SFSP</li> </ul>
<b>Public Notice</b>	<ul style="list-style-type: none"> <li>• SFA/Sponsor is required to send a public media notice regarding program and eligibility.</li> </ul>	<ul style="list-style-type: none"> <li>• Public media notice may be done, but it is not required.</li> <li>• SFA must state how each site (excluding closed enrolled sites) will advertise availability of meals to the neighborhood community.</li> </ul>
<b>Weekend Meals</b>	<ul style="list-style-type: none"> <li>• Available with State agency Approval only</li> </ul>	<ul style="list-style-type: none"> <li>• Available with State agency approval only</li> </ul>
<b>Times of Operation</b>	<ul style="list-style-type: none"> <li>• May - September for traditional school calendar areas</li> <li>• October - April during unanticipated school closures (i.e., emergencies)</li> <li>• During student vacations for schools on continuous year calendar</li> </ul>	<ul style="list-style-type: none"> <li>• Same as SFSP</li> </ul>
<b>Meal Service Locations</b>	<ul style="list-style-type: none"> <li>• Schools</li> <li>• Camps</li> <li>• Churches</li> <li>• Libraries</li> <li>• Pools</li> <li>• Housing Projects</li> <li>• Parks</li> <li>• Playgrounds</li> <li>• Migrant Centers</li> <li>• Other public sites where children gather</li> </ul>	<ul style="list-style-type: none"> <li>• Same as SFSP</li> </ul>
<b>Meal Cost for Children</b>	<p>All Meals are Free</p> <p>(Although camps are only reimbursed for children who qualify for free or reduced-priced meals, camp sponsors may, and usually do, provide meals free of charge to all children)</p>	<ul style="list-style-type: none"> <li>• Same as SFSP</li> </ul>